



Wanaka Home Rentals

Property Management

PO Box 776
Wanaka 9343

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P: 03 428 2160 | 021 900 665

PRE-TENANCY APPLICATION FORM

Please complete this form, this information is provided by you to Wanaka Home Rentals Ltd for the purposes of assessing your eligibility as a tenant for the property below. The information you provide may be used for credit and reference checks. Your privacy is protected under the Privacy Act 1993.

Address of Property you are applying for:

Commencement of tenancy required: Date: / / Term of Tenancy: 6mth | 12mth

Have you viewed the inside of this property? Yes | No If YES, what date: / /

PERSONAL INFORMATION

Full Name: D.O.B

Phone number: Home:

Mobile:

Email: Work:

Present Address:

Number of Dependants: Names of Dependants:

.....

Motor Vehicle(s) Make:
Registration Number(s)

Current Employer: Phone number:
Length of Service: Position held:

Are you ok with us contacting Employer as another reference? YES | NO
What is your main source of income: (i.e. Salary, Wages, Benefit, Superannuation, Savings or other)

Next of Kin Information | Emergency Contact - (Someone not living at the property)

Name: Relationship:

Address:

Phone:

Other occupants

How many people will be living at the property with you? include all names below

Adults: Children: (please include ages of children)

1.	Tel No:	Email:
2.	Tel No:	Email:
3.	Tel No:	Email:
4.	Tel No:	Email:

All adults 18 years and over need to supply ID

Pet(s) ☐ None ☐ Cat ☐ Dog (if yes what breed) ☐ Other(s) Description



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Identification: Please provide photo identification, such as your driver's licence or passport (copy must be supplied)
If you are not an Australian or NZ'd Citizen - Please provide a copy of your current Visa or proof of Residency

Current / Previous Landlord Information

Landlord's Name:

Tel No:

Email:

Property Address that you rented:

May I contact this person for a reference?

YES | NO

Have you ever had an Order made against you by the Tenancy Tribunal?

YES | NO

If YES, for what reason?

References

Please provide two referees that I can contact. Referees can be a friend, co-worker, your employer or someone who knows you well. All overseas referees must be in writing and have contact details.

One of your referees should be able to provide a reference about your credit worthiness. If you have already provided your current landlord's details, only one additional referee is needed.

Please let these people know I may be contacting them for a reference.

Referee Name:

Phone:

Relationship to you:

Email:

Referee Name:

Phone:

Relationship to you:

Email:

Extra Referee's details
for other tenants:

Name of Tenant:
Name of Referee:

Phone | Email:

Extra Referee's details
for other tenants:

Name of Tenant:
Name of Referee:

Phone | Email:

Extra Referee's details
for other tenants:

Name of Tenant:
Name of Referee:

Phone | Email:

SIGNATURE

I authorise the Landlord/Property Manager to:

- Collect, retain and use this information for the purpose of assessing my creditworthiness and suitability for the tenancy; and
- Disclose information about me, whether collected from me directly or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit report (which will involve the credit reporting agency providing information about me to the Landlord/Property Manager).

I understand that the credit reporting agency:

- May hold my information on their credit reporting database and use it for providing credit reporting services, and they may disclose my information to their subscribers for the purpose of credit checking or debt collection; and
- As part of providing a credit report, may check the Ministry of Justice fines database for any overdue fines I may have.

Under the Privacy Act 1993, you have the right to ask for a copy of all information held about you, and have the right to request the correction of any incorrect information.

Signed by:

Date signed: